

GOOD SHEPHERD EPISCOPAL CHURCH

Minutes of the Vestry Meeting

Tuesday, April 16, 2024

ATTENDANCE:

In-Person: Fr. Joe Hudson, Bob Sawyer, Don McKelvy, Ruth Bruno, Libby Chinman, Elaine Hedrick, Carole LaBate, Christine Pizer, Megarie van Sickel, Lynne Altimier, Judy Jarvis

Absent: Ed Silva **Guests:** Fr. John Warfel **Via Zoom:** None

The meeting was called to order by Bob Sawyer at 6:32.

Father Joe opened the meeting with a moment of silence and a prayer.

ACTION ITEMS/MOTIONS:

- a. Megarie van Sickel moved to approve the Clerk's Minutes from the March 12, 2024, Vestry Meeting. Ruth Bruno seconded the motion. The motion passed unanimously.
- b. Libby Chinman moved to accept the Treasurer's Report for March, 2024, with the understanding that a financial expense item in the Statement of Financial Position will be "cleaned up" in April's report. Carole LaBate seconded the motion. The motion passed unanimously.
- c. Fr. Joe read a report to the Vestry from Degen Sayer on behalf of Libby Chinman's Discernment Committee recommending Libby's continued journey toward the Diaconate. Megarie van Sickel then moved to approve Libby as a Nominee to the order of Deacons. Carole LaBate seconded the motion. The motion passed unanimously.
- d. Don McKelvy moved to approve the 2023 Parochial Report as written. Libby Chinman seconded the motion. The motion passed unanimously.
- e. Megarie van Sickel proposed a motion to donate \$2,000 from the Outreach budget to All Faiths Food Bank's Campaign Against Summer Hunger to be paid before April 30 in order to ensure that amount will be received and processed before their deadline in order to have the donation matched. Christine Pizer seconded the motion. The motion passed unanimously.

Pause for Prayers and Thanksgiving – Bob Sawyer

DISCUSSION ITEMS:

a. Restoration and Renovation - Fr. Joe, Bob Sawyer, and Don McKelvy

Fr. Joe reported that Peter Walker checked under the new metal on the roof to be sure that it had been installed properly and found the west facing side had not been done properly. Peter met with the head of Colonial. They will replace the old with all new material hopefully within a couple of weeks. Bob Sawyer expressed appreciation for Peter's expertise in overseeing the roof work and in ensuring that it has been completed satisfactorily. He also reported that Peter will be returning to Canada and has asked Bob Hazelrigg and Paul Altimier to supervise in his absence. Peter is also willing to fly back if he is needed. Continuing his report of the roof, Fr. Joe stated that Metal Max is close to finishing on the west facing side of the nave and will be moving on to the east side soon. Don McKelvy reported that the plantation shutters and other window treatments from Imperial are expected to be delivered this week and installation will occur as soon as convenient. In addition, Fr. Joe, Bob, and Don reported on a few items remaining to be addressed: replacing the front doors is still delayed, a few furniture items need to be replaced, the stained glass windows are works in process. In addition, the sewage odor issue has not been resolved despite trying several solutions; investigating for an explanation and a resolution is ongoing.

Bob Sawyer reviewed the Restoration Report. He pointed out that the estimated total cost is \$1.44 million, and that we have a \$250,000 loan that will need to be repaid, but that that includes a little under \$20,000 in contingency funds which may not be needed. Bob reminded the Vestry that the insurance coverage and FEMA money has yet to be received. Bob feels that we are overall in good shape. The loan proceeds are being used now to pay contractors. When that gets down to the end, we will have to tap into reserves. With the Capital Campaign starting, he does not foresee having to get into restricted funds.

b. Restore, Renew, Rejoice Capital Campaign - Bob Sawyer

The Capital Campaign has begun. People will be receiving information in the mail along with a pledge card and a request for its return by May 5th. Follow-up calls will be made after that if necessary. By the next Vestry meeting, Bob expects to have a good idea of how the Campaign is shaping up.

c. Rededication Celebration - Fr. Joe

Fr. Joe summed up the event by speaking of how wonderful the entire celebration was. He also gave a big shout-out to the Hospitality committee for everything they had done to contribute to the day.

d. **Spiritual Formation meetings** - Fr. Joe

Fr. Joe explained that spiritual formation is an ongoing process of growing in relationship with God and community. There is a group of five people on Good Shepherd's Spiritual Formation Team; they are in the process of spreading this concept to the heads of the various ministries in our church. They met with fifteen heads of ministry today, April 16, and will meet with about another fifteen tomorrow. The heads of ministries are each filling out a form that the Spiritual Formation Team has put together. They will then take the ideas on how to focus on the spiritual components of their work from that exercise to their teams. Also, anyone starting a new ministry will be asked to meet with the Team to discuss how they see that work deepening their intimacy with God and with one another.

e. **Newcomer's reception** - Fr. Joe & Ruth Bruno

Ruth reported that at last count there were approximately 70 planning to attend the Newcomer's Reception, including the Vestry. Over a 100 invitations were sent out; 60 did not respond. However, only a few needed to be contacted personally. Bob Sawyer and Don McKelvy are serving as wine stewards. The Flower Guild will freshen up the arrangements made for the Rededication Celebration to provide the table flowers. To begin the evening, there will be about a half hour of sitting at tables getting to know one another. In addition to this time, brochures with information on the ministries will be given out and Fr. Joe will present a brief picture of the direction of the church. In addition, newcomers will be asked introduce themselves. Ruth ended the discussion by praising the work of her committee and of the Flower Guild.

Around the table: Shout Outs, Questions, Comments, Reminders

Closing: Prayed the Lord's Prayer in a circle.

Meeting adjourned at 8:03

Respectfully submitted,

Judith Jarvis, Clerk of the Vestry