

GOOD SHEPHERD EPISCOPAL CHURCH

Minutes of the Vestry Meeting Tuesday, December 12, 2023

ATTENDANCE:

In-Person: Fr. Joe Hudson, Christine Puthoff, Don McKelvy, Ruth Bruno, Barbara Rao, Libby Chinman, Stephanie Kitt, Bob Sawyer, Lynne Altimier, Judy Jarvis

Via ZOOM: Ed Silva, Carole LaBate **Absent:** None **Guests:** None

The meeting was called to order by Christine Puthoff at 6:35 p.m.

Father Joe opened the meeting with a prayer.

ACTION ITEMS/MOTIONS:

- a. Libby Chinman moved to approve the Vestry minutes from November 14, 2023. Seconded by Ruth Bruno. Motion passed unanimously.
- b. Don McKelvy moved to accept the Assistant Treasurer's report for November, 2023. Motion seconded by Stephanie Kitt. Motion passed unanimously.
- c. Ruth Bruno moved that the interest earned from the 2023 Endowment Fund be rolled over into the principal. Motion seconded by Elaine Hedrick. Motion passed unanimously.
- d. Fr. Joe presented his 2024 priest Housing Allowance in the amount of \$50,000, Libby Chinman moved to receive it. Ruth Bruno seconded. Motion passed unanimously.

Pause for Prayers and Thanksgiving - Stephanie Kitt

DISCUSSION ITEMS:

a. Restoration and Revisioning:

Don McKelvy reported that the gutters are too old to be reused. They have received two estimates which were very close to each other. The preferred vendor is Heights Aluminum for various reasons. Stephanie Kitt moved to approve purchase and installation of gutters not to exceed \$12,000. Motion seconded by Barbara Rao and passed unanimously.

Don reported on the furniture by Design Integrity chosen by Fr. Joe. Ruth Bruno moved to approve purchase and installation of the furniture not to exceed \$6,000. Motion seconded by Elaine Hedrick and will be addressed at the January Vestry meeting.

Don also reported on the need to trim the live oak which overhangs the pergola because of work to be done on the nave roof.

Bob Sawyer gave an updated report on the expected shortfall. The decision was made to wait until February to apply for a loan from the Diocese. Bob also reported on final payment to Colonial Roofing, one of the larger expenses. Also reported was a delay in securing the roof contract for the nave from Metal Max.

A final report was on the location and allocation of new closets and storage areas. Christine asked each commission chair to determine needs for storage in their area and to report to Don McKelvy or herself on any additional needs by the Vestry meeting in January.

A question was raised about a celebration of the end of the reconstruction. Ruth Bruno and Stephanie Kitt are working on getting a committee together.

b. Personnel Update: Father Joe said that he continues to work at finding someone to fill the sexton position. He feels that outsourcing is not a viable long-term solution. Work towards filling the Parish Administrator position is still moving forward as is filling the position of Assistant Priest.

c. Annual Fund Campaign Update: Bob Sawyer does not yet have an updated report from Dave Beall, but he is cautiously optimistic of being able to meet the projected budget. He reported that the pledges have met expectations and that a few who have pledged previously are still being contacted. New pledges are coming in from new parishioners as well. Investment income is projected to be increased in the coming year. The money left from last year should cover any shortfall in the budget for the

coming year. However, Bob cautioned the Vestry to understand that the proposed budget is a deficit budget and cannot be maintained too far into the future. On another matter, Stephanie Kitt requested an increase in Outreach. The Vestry agreed to pull funds from other places or to increase the budget to put a total of \$10,000 in Outreach.

- d. **Nominating Committee Update:** Fr. Joe reported that there has been no response to the E-blast and Sunday bulletin notices on applying to join the Vestry. However, the nominating committee has four nominees in position.

Around the Table: Shout Outs, Questions, Comments, Reminders

Closing: Prayed the Lord's Prayer in a circle

Meeting adjourned 8:05

Respectively submitted,
Judy Jarvis, Clerk of the Vestry