

GOOD SHEPHERD EPISCOPAL CHURCH

Minutes of the Vestry Meeting

Tuesday, June 9, 2026

ATTENDANCE:

In-Person: Fr. John Warfel, Megarie van Sickel, Paul Altimier, Joe Bentley, Libby Chinman, Barbara Davis, Carol Gargon, John Pearson, Rich Trautwein, Lynne Altimier, Judy Jarvis

Absent: Pat McNickle

The meeting was called to order by Megarie van Sickel at 6:32 p.m.

Father John opened the meeting with a prayer.

ACTION ITEMS/MOTIONS:

- a. Megarie van Sickel called for a motion to approve the Clerk's minutes from the Vestry meeting of May 19, 2026. Paul Altimier so moved; Rich Trautwein seconded the motion; the motion passed unanimously.
- b. Megarie called for a motion to accept the Treasurer's reports for May 2026. Barbara Davis so moved and Paul Altimier seconded the motion. Before the vote, Lynne Altimier reviewed the Statement of Financial Position for May. After a question from the floor and hearing no further discussion, Megarie called the vote. The motion passed unanimously.
- c. It was moved to change the company providing the Episcopal Church of the Good Shepherd's property insurance from Church Insurance Group to Brown & Brown Insurance for better coverage and lower premiums. Lynne began by handing out information sheets which showed the history of premium increases over the past eight years and which also compared the current cost of insurance with Church Insurance Group with the projected cost and coverage with Brown & Brown. Lynne pointed out that the change is being recommended by the Diocese in order to change to one policy which would cover all 67 churches in the Diocese. Megarie then called for a motion to approve the change as stated above. Rich Trautwein so moved; Libby Chinman seconded the motion. After further review and discussion, Megarie called for a vote on the motion. The motion passed unanimously.

Pause for Prayers and Thanksgiving – Joe Bentley

DISCUSSION ITEMS:

a. Update on the Capital Campaign - Lynne Altimier

Lynne stated that May's statement shows \$115,000 in the Capital Campaign account of which about \$17,000 has since been spent on such items as kitchen appliances and grounds improvements. There has been some income this month, and there is still more expected. However, more expenses are also expected this month. The campaign will officially end June 30, 2026. Letters have gone out to those who have not completed their pledges.

b. Update on Phone and Internet - Lynne Altimier

Lynne reported that she has been in discussion with Comcast to move to a Business Voice Edge program. Under this program our current system will be replaced with six phones. In addition, there will be an upgrade to our internet system. Lynne emphasized that this is still the same company, simply a new updated plan that will provide better service and actually cost slightly less than the current plan.

Since we will be entering a new contract with Comcast, Megarie called for a motion to approve a contract with Comcast for the new Business Voice Edge program. Rich Trautwein so moved; Carol Gargon seconded the motion. Discussion having been completed, Megarie called for a vote. The motion passed unanimously.

c. Update on Buildings and Grounds - Paul Altimier

Paul reported on several projects:

- 1.) The work on the pergola has been completed.
- 2.) Appliances for the kitchen that have been purchased are installed and working.
The purchase of a mixer is still pending.
- 3.) The dishwasher had not been cleaning well but has been repaired.
- 4.) The excavation of the retention pond has been completed; the sod in the pond is being watered, and the berm has been built along Chestnut Creek.
- 5.) The driveway and parking lot sealing is scheduled for June 15 & 16 and will be done half at a time to allow access to the Church.
- 6.) In a meeting with a representative of Flood Risk America, Paul learned that smooth edges of 8 to 10" on each side and below the doors are needed to allow a good seal for the flood gate frames. Paul expects this to be done within a few weeks.
- 7.) There is no date at present for the waterproofing and sealing of exterior joints.

d. Update on Outreach - Barbara Davis

Barbara summarized the work done by the Outreach Committee during the past month. These included selecting seven of the ten recipients for \$1000 scholarships to help in their pursuit of vocational and technical studies, and also the book drive which netted 200

books for donation to The Twig and Children First. At this time they are working on finding, researching, and selecting four local community help centers to receive mini-grants in the amount of \$500 each.

e. Update on Community Dinners - Megarie van Sickel

Megarie reported that attendance has remained pretty stable. The last dinner saw 26-27 attendees. Chef Paul has been turning in expenses. There have been some donations given by those attending. These in addition to food donated from All Faiths Food Bank have helped keep expenses down.

f. Summer schedule - Megarie van Sickel

There will be no Vestry meeting in July; normally we would not have a meeting in August either. However, since Fr. Joe has been away since Easter and will have returned mid-July, Megarie feels that we should schedule a Vestry meeting in August in order to bring Fr. Joe up to date on the Vestry status..

Around the Table: Shout Outs, Questions, Comments, Reminders

Closing: Fr. John Warfel read a beautiful poem entitled “At Night” from the New Zealand Prayer Book.

Megarie van Sickel called for a motion to adjourn the meeting. Paul Altimier so moved, Carol Gargon seconded the motion, the motion passed unanimously.

Meeting adjourned at 7:37 p.m.

Respectfully submitted,

Judith Jarvis, Clerk of the Vestry