

GOOD SHEPHERD EPISCOPAL CHURCH

Minutes of the Vestry Meeting

Tuesday, June 17, 2025

ATTENDANCE:

In-Person: Fr. Joe Hudson, Bob Sawyer, Paul Altimier, Ruth Bruno, Libby Chinman, Barbara Davis, Pat McNickle, Megarie van Sickel, Lynne Altimier, Judy Jarvis

Via Zoom: Ed Silva, Christine Pizer

The meeting was called to order by Bob Sawyer at 6:40.

Father Joe opened the meeting with a moment of silence and a prayer.

ACTION ITEMS/MOTIONS:

- a. Paul Altimier moved to approve the Clerk's Minutes from the May 13, 2025 Vestry meeting. The motion was seconded by Pat McNickle. The motion passed unanimously.
- b. Before moving on the Treasurer's Report for May, there was discussion on the office expenses which year to date is a negative \$3,000. Lynne has done some research as to the monthly number of copies, both black & white and color. Roughly the amount spent monthly for copying has ranged from \$270 to \$550 at the time of the Annual Meeting. Discussion as to how to curtail costs ended with the suggestion that we continue to track office expenses this year and adjust next year's budget as needed. Megarie van Sickel moved to accept the Treasurer's Report for May, 2025. The motion was seconded by Paul Altimier. The motion passed unanimously.
- c. Following a brief review by Bob Sawyer, Paul Altimier moved to accept the Capital Campaign report for May 2025. The motion was seconded Pat McNickle. The motion passed unanimously.
- d. Paul Altimier reported on the May 14 e-vote on the removal of trees on the northern boundary. The vote was unanimous to approve the motion, and the trees have been removed. Megarie van Sickel moved to confirm that e-vote. Libby Chinman seconded the motion. The motion passed unanimously.
- e. Paul Altimier requested a motion to approve an expense not to exceed \$25,000 for caulking and painting the exterior of the building using Capital Campaign funding. Libby Chinman so moved. Barbara Davis seconded the motion. The motion passed unanimously.

- f. Paul Altimier requested a motion to approve an amount not to exceed \$6,000 to replace a leaking coil in AC unit #8. Pat McNickle so moved. Ruth Bruno seconded the motion. The motion passed unanimously.
- g. Paul Altimier requested a motion for sidewalk repair in locations around the building to replace eight of the worst slabs at a price not to exceed \$4,000 to come from operating funds.. Bob Sawyer so moved. Paul Altimier seconded the motion. The motion passed unanimously.
- h. Bob Sawyer requested a motion to approve five signers for the Bank of America checking account: Bob Sawyer, Lynne Altimier, Dave Beall, John Buntell, and Nancy Fees. Note that two signatures are required on all checks. Paul Altimier so moved. Megarie van Sickel seconded the motion. The motion passed unanimously.

Pause for Prayers and Thanksgiving – Megarie van Sickel

DISCUSSION ITEMS:

a. Bank transition update - Lynne Altimier

Bob and Lynne have been putting all deposits received since opening the Bank of America account into that account.. They now have received the scanner which will put all scanned deposits directly into Bank of America. They are working on getting it set up.

b. Audit update - Lynne Altimier

Lynne reported that the Audit Committee met last week. They now have all the necessary information to input into the system. The Committee is definitely on track to get the audit done and submitted before September 1, 2025.

c. Summer break - Bob Sawyer

The next Vestry meeting will be in September, but there is a need to start on the marketing and planning for the Stewardship Campaign before that. Bob foresees sometime this summer putting together a committee and would like to have representation from the Vestry. He explained the process of planning and marketing that goes into the appeal to the congregation for the annual fund and ultimately to the next budget and asked that anyone interested speak with him.

d. Employees handbook - Bob Sawyer

Bob also wanted to mention that he and Fr Joe had met to discuss updating the employee handbook in the fall. The last update was done in 2018 or 2019. They feel that some changes need to be proposed and voted on.

e. Rector's May report - Fr. Joe

Fr. Joe wanted to say more to the Vestry than had been in his May Report about the challenges he has been facing and working through in May. He sees his purpose to be moving us towards oneness with God and oneness with God's people. He said that some traditional congregants have been challenged by some changes that they have seen as overly progressive. He mentioned one email to the Bishop with such concern, and he said he has sat with four or five people to discuss their concerns. He feels that the results were very positive. He felt that they came away with the recognition that we are all brothers and sisters in Christ and are seeking to listen to the Spirit working within our lives. Fr. Joe concluded by saying that May was not an easy month, but that disagreement is not a problem in itself and that everything is good as long as we can know that we are one in Christ, that the Spirit binds us together, and that we can talk about our differences together.

Around the Table: Shout Outs, Questions, Comments, Reminders

Closing: Prayed the Lord's Prayer in a circle.

Meeting adjourned at 8:05

Respectfully submitted,
Judith Jarvis, Clerk of the Vestry